

[KHRS 2022 Virtual Site Privacy Policy]

This Privacy policy was last updated on June 23, 2022.

This Privacy policy specifies the terms related to the management and handling of Personal Information of the users of KHRS 2022 (The 14th Annual Scientific Session of the Korean Heart Rhythm Society) (hereinafter referred to as “KHRS 2022”).

1. Purpose of Collecting

KHRS 2022 does not use the Personal Information for any purpose other than as stated in this article unless it is required by Privacy Protection Act or applicable regulations. If the purpose of use is changed, the necessary will be implemented, including obtaining consent in accordance with Article 18 of the Privacy Protection Act.

A. Operation of the KHRS 2022

To facilitate the operation of the KHRS 2022 including management of the participants, CME credit, and etc.

B. Handling complaints

To verify the identification of the person who made complain, to check details of complaint, to contact to authenticate the complaint, to inform the result and etc.

C. Provision of goods or services

To manage the payment/refund of the registration fee

2. Term of Retaining and Use of Personal Information

In principle, the KHRS 2022 shall destroy the information immediately after the purpose of collecting and using personal information is achieved. However, when it is necessary to retain it in accordance with the relevant laws and regulations, the KHRS 2022 shall retain the personal information of the user for a certain period set forth in the related laws and regulations.

Personal Information To Be Retained	Retention Period	Legal Ground
Record of Name / ID (for log-in)	3 months	The Act on Consumer Protection in Electronic Commerce

Records related to withdrawal of contract or subscription	5 years	The Act on Consumer Protection in Electronic Commerce
Record of payment and goods supply	5 years	The Act on Consumer Protection in Electronic Commerce
Records of consumer complaints or disputes	3 years	The Act on Consumer Protection in Electronic Commerce
Records on the collection, processing and use of credit information	3 years	The Act on the Use and Protection of Credit Information

3. Provision of Personal Information to a Third Party

In principle, the KHRS 2022 does not provide the user's personal information outside. However, the exceptions occur in the following cases.

- If there is a request by the law enforcement agency or other investigation agency in accordance with the relevant laws or relevant legal procedures and methods prescribed in the Act for the purposes of investigation
- When necessary for the settlement of charges due to the provision of paid service

4. Entrustment of Management of Personal Information

KHRS 2022 entrusts the Personal Information of members as follows for better services, and defines the terms of entrustment of Personal Information management for the safe management of Personal Information in accordance with laws. The following organizations perform the following duties:

Organization	Address	Contact	Duties
INTERCOM Convention Services, Inc.	6th Floor 225, Bongeunsa-ro, Gangnam-gu, Seoul, Republic of Korea	+82-02-566-1577 khrs@intercom.co.kr	Operation of the KHRS 2022, Operation of the KHRS 2022 Virtual Website (www.khrs-virtual.kr), Operation of the customer service
REMEDI	4th Floor 28, Gangnam-daero 98-gil, Gangnam-gu, Seoul, Republic of Korea	info@remedi.co.kr	Operation of KHRS 2022 Virtual Website (www.khrs-virtual.kr)

5. Rights of Users and Legal Representatives and How to Exercise the Right

A. Users and legal representatives may request to view/correct/ delete/ suspend/ withdraw the consent for the collection and usage of personal information at any time with respect to the registered user.

B. The exercise of the rights pursuant to Paragraph (A) 1 is denied to KHRS 2022 in writing, e-mail, fax, etc. in accordance with Article 41 of the Enforcement Decree of the Personal Information Protection Act. KHRS 2022 will take action without delay.

C. The exercise of the rights pursuant to Paragraph (A) can be done through the legal representative of the information subject or through an agent such as a person who has been delegated. In this case, User must submit a power of attorney in accordance with the form of Attachment 11 of the Enforcement Rule of the Personal Information Protection Act.

D. The rights of the information subject may be restricted according to Paragraph 5, Article 35 and Paragraph 2, Article 37 of the Personal Information Protection Act for requests to view and suspend personal information.

E. If the personal information is specified as the object of collection in other laws, request for correction and deletion of personal information cannot be requested.

F. KHRS 2022 verifies whether the person who made the request, such as a request for access according to the rights of the information subject, a request for correction or deletion, and a request for access to a request for suspension of processing, is the person or a legitimate agent.

6. Process to Personal Information

Purpose	Details
Participant Management	Login ID(email address), Name, Affiliation, Department, Doctor's License No., Country, Cell phone No., Address, Bank Information
Chair/Speaker Management	Login ID(email address), Name, Affiliation, Department, Doctor's License No., Country, Cell phone No., Address, Bank Information, Profile Photo
Automatically Generated Information	Cookies, Service Records, Access, IP Address, Mac Address, etc.

7. Method of Disposal of Personal Information

The Personal Information of Users is immediately disposed of after the purpose of its collection and use has been fulfilled.

A. Procedure of disposal

- Disposal of Personal Information

Information out of retention date is disposed of for the protection of information in accordance with the corporate policy and other applicable laws.

- Disposal of Personal Information Files

Information files entered by Users for enrollment or other purposes is disposed of for the protection of information in accordance with the corporate policy and other applicable laws after the purpose of its collection has been fulfilled.

B. Method of disposal

- Personal Information printed on paper is shredded or incinerated for disposal.

- Personal Information saved in a digital format is deleted by using technology that prevents the recovery of records.

8. Administrators in Charge of Management of Personal Information of Website

KHRS 2022 designates an administrator in charge of the management of the personal Information of Users, and strive to protect the Personal Information. The administrators in charge of the management of Personal Information of the KHRS 2022 is as follows.

A. Charge of Management of Personal Information

Department: Secretariat for the 14th Annual Scientific Session of the KHRS (INTERCOM Convention Services, Inc.)

Tel.: +82-02-566-1577

E-mail: khrs-reg@intercom.co.kr

9. Securing the protection of Personal Information

A. Establishment and enforcement of internal management plan

- The KHRS 2022 has established and implemented an internal management plan for the safe handling of personal information.

- The KHRS 2022 confirms the person in charge's compliance with personal information protection measures through the in-house personal information protection organization, and promptly takes corrective measures when a problem is found.

B. Encryption of personal information

User's personal information is protected by password. It is stored and managed by encrypting file and transmission data or using file lock function. Important data is protected by separate security function.

C. Physical access control for unauthorized persons

The KHRS 2022 uses the security and intrusion blocking system to ensure security of the data server.

10. Matters concerning the installation, operation and rejection of automatic personal information collection devices

A. What is Cookies?

Cookies are small text files that can be placed on User's device that allows us to recognize and remember User. It is sent to User's browser and stored on User's computer's hard drive or table or mobile device. When User visit the KHRS 2022 website, KHRS 2022 may collect information from User automatically through cookies.

B. Purpose of collecting cookies

Cookies are essential to provide User with services available through the website and to enable User to use some of its features. Cookies help to authenticate users and prevent fraudulent use of user accounts. Without these Cookies, the services that User have asked for cannot be provided, and KHRS 2022 only use these Cookies to provide User with those services.

C. If User prefer to avoid the use of Cookies on the website, first users must disable the use of Cookies in User's browser and then delete the Cookies saved in User's browser associated with this website. User may use this option for preventing the use of Cookies at any time.

D. If User do not accept Our Cookies, User may experience some inconvenience in User's use of the website and some features may not function properly.

11. Revision of KHRS 2022 Privacy Policy

This policy shall be enforced from November 1, 2021, and if and when it is revised, the revision shall be announced through the website (or separate notifications in writing or via email, phone or SMS).